

# Citrus Hill School Art & Photography Policies & Expectations

Mrs. Karla Scarff • Room 307 • [kscarff@valverde.edu](mailto:kscarff@valverde.edu)

[www.KarlaScarff.com](http://www.KarlaScarff.com)

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## 1. Career and Technical Education

Photography and Art are both CTE classes, which means that you will learn both the artistic and professional aspects of photography. You will walk away from this class with a wealth of technical and career knowledge.

## 2. You will learn to

- Create meaningful, skillful art by
  - Generating Artistic ideas by embracing your creative side
  - Developing artistic ideas and work through different mediums and techniques
  - Refining and completing artistic work by working through the creative process
  - Connecting your skills, ideas, and experiences to your art-making process
- Present your artwork to others by
  - Selecting and analyzing personal artworks for a strong portfolio
  - Selecting a method of presentation that is effective and impactful
  - Presenting your work and being able to communicate how it connects to the past, present, and future of the medium
- Critique and connect to art by:
  - Analyzing and appreciating your own artistic work and that of others and recognizing your connection to the world
  - Understanding that visual imagery influences how you and others see the world
  - Interpreting the meaning of artwork
  - Evaluating the effectiveness of an artwork based on artistic principles
  - Understanding how all art is part of the history of the world

## 3. Rules of Respect

In this class, you will be treated as an apprentice in training. The photography program depends on your actions. As a CTE class, things will run smoothly only when we treat each-other and our environment with respect:

1. **Respect others.**
2. **Respect your classroom and equipment.**
3. **Respect yourself.**
4. **Respect our school campus.**
5. **Respect our class time.**

Students who do not follow these rules will be given warning, asked to analyze their behavior, will be assigned detention or higher-level consequences depending on behavior.

## 4. High School Graduation and University Admission Requirement

Yes, this class is required for graduation ! You can use either photography or art class to fulfill the fine arts one year (10 credits) graduation requirement for the Val Verde Unified School District. Furthermore, California universities require one full year of visual arts plus another full year elective to qualify for admission, so you will need at least one art class if you plan to attend a university.

## 5. Class IDs and Press Pass

You will be issued a class ID to check out cameras and as a press pass for campus shooting. Staff and security know that they can confiscate your pass, and they will be watching for professional conduct at all times. Damage of equipment and abuse of this press pass will result in revocation of privileges.

## 6. Equipment and Financial Liability

You are responsible for any classroom equipment (computers, lights, lenses, tripods) assigned or checked out to you. You will be held financially liable for any vandalism or damage that occurs while an item is under your care, so treat our

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classroom equipment with care and respect. Report any problems immediately to avoid loss of privileges or other serious consequences.

## 7. Computer Lab Usage

Using the computer lab is a privilege. There are strict guidelines that you must follow while using our lab, and we will discuss these at length in class. NO FOOD OR DRINK will be allowed in this lab. Failure to abide by the rules will result in loss of computer privileges

## 8. Grading

Assignments and projects will be posted on the class website. Please obtain the login information from Mrs. Scarff. All projects will be graded on the standard grading scale. This class will include several major projects and assignments, as well as presentations, quizzes, and tests. Finals and midterms are 10% of your grade. Homework will constitute 10% of your grade.

## 9. Projects and Progress

Projects are the biggest part of your grade in this class. You will be asked to turn in in evidence of your progress at each meeting. Failure to make progress on a project will hurt your grade even if you finish that project on time. Take pictures of your project every time you work on it for evidence of progress and for your **digital portfolio**, which is the place where you will post all your planning, progress, and self-evaluations.

## 10. Late Work

Late assignments will be accepted up to one week of due date, with a 10% deduction per school day. See Mrs. Scarff if there are extenuating circumstances.

## 11. Cell Phones and Electronic Devices

We will occasionally use cell phones for class assignments and for reminders. Cell phones and electronic devices are to be put away during class times unless Mrs. Scarff asks you to use your device to complete an assignment or task.

## 12. Attendance

It is your responsibility to learn the material and make up the work you missed when absent. All work will be posted in Google Classroom and at [www.KarlaScarff.com](http://www.KarlaScarff.com). You will have as many days as you were absent to make up any missed or due work.

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## Distance Learning Possibility

Due to the ongoing Covid19 pandemic, schools must remain flexible. In case of a necessary quarantine, classes will transfer to an online format.

### I. Distance Learning format

Online meetings will be held for each class according to the distance learning schedule, and all meetings will be posted in Google Classroom for students who are absent. Work will be posted in Google Classroom and at [www.KarlaScarff.com](http://www.KarlaScarff.com). It is the student's responsibility to check assigned work and to submit work on time. Please contact Mrs. Scarff by email or phone if you have problems accessing meetings or classwork. Meeting and Google Classroom codes can be found in your Aeries login.

### II. Distance Learning Attendance

During distance learning, attendance will be taken during each online meeting. If a student cannot attend a meeting, that student should contact the teacher as soon as possible—this will count towards attendance. If a student cannot attend a meeting, he/she should check Google Classroom and complete assigned work, as this

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will count as attendance for the day. It is very important to communicate with Mrs. Scarff if there are any questions about meetings or assignments. *A lack of communication will affect your attendance and your grade.*

### III. Distance Learning Online Meetings

You are expected to attend online meetings as you would a regular class and to participate. Meeting times and codes are always posted on Aeries and in Google Classroom. If you have problems accessing a meeting, it is extremely important that you contact Mrs. Scarff immediately by phone or email to prevent this from affecting your attendance and grades.

During meetings:

- Turn ON your video whenever possible so that we can build a community. Turning on your video encourages others to do the same *and* helps your teacher to do a better job.
- Dress appropriately
- Keep your device MUTED when someone else is speaking or presenting
- Sit in a quiet, well-lit area
- You must participate during meetings by speaking, turning on your video, completing activities, and using the chat function.

**Sign and return by Friday of week two. Additional copies of this document can be printed from Mrs. Scarff's site.**

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I have read and understand the student expectations for the CHHS art program

PERIOD \_\_\_\_\_

DATE \_\_\_\_\_

STUDENT NAME \_\_\_\_\_ STUDENT SIGNATURE \_\_\_\_\_

PARENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_